

***Bonding Company Letter Head Required ***

(Company Name)

(Address)

(City, State, Zip Code)

(Business Phone/Fax)

(Today's Date)

To Whom It May Concern:

RE: _____ *(Subcontractor Company Name)* - Surety Bond Capacity

This letter serves to confirm that _____ *(Bonding Company Name)* as agent, handles the bonding needs of _____ *(Subcontractor Company Name)* and their subsidiaries.

Please be advised that _____ *(Subcontractor Company Name)* and their subsidiaries have been pre-qualified by _____ *(Bonding Company Name)* for performance and payment bonds in excess of _____ *(Amount)* single bonding capacity and _____ *(Amount)* of aggregate bonding capacity. It is understood, of course, that any arrangement for performance bonds is a matter between _____ *(Bonding Company Name)* and their subsidiaries and we assume no liability to the third parties or to you if for any reason we do not execute said bonds.

We do not hesitate in our strong recommendation of _____ *(Subcontractor Company Name)* and their subsidiaries, their ability, and professionalism. Should you have any questions, please feel free to contact me at _____ *(Bond Agent Phone Number)*.

Sincerely,

Surety Practice Leader